

**FORM B: ENGLISH STANDARDS REQUIREMENTS  
Ph.D. Program in Business Administration**

Student's Name \_\_\_\_\_

Department \_\_\_\_\_

**Research Paper and Presentation Requirement/  
English Standards Requirements Exemption Request**

The above named student was evaluated for English fluency on \_\_\_\_\_ (date) by:

\_\_\_\_\_ Submitting one or more examples of original writing. (Fulfills the requirements for the writing course and writing task.)

\_\_\_\_\_ Preparing and presenting a 30-40 minute oral presentation.

Evaluation Result: \_\_\_\_\_ Approve      \_\_\_\_\_ Disapprove

\_\_\_\_\_  
Signature of Candidacy Committee Chair or Ph.D. Coordinator      Date

\_\_\_\_\_  
Signature of PhD Director      Date

**Note:** Competency should be determined at or before the Candidacy Examination and must be deemed satisfactory by the end of the third year for ALL students and before the oral comprehensive examination will be scheduled. The Candidacy Examination alone does not substitute for these requirements (see "English Competence" at <http://bulletins.psu.edu/graduate/degreerequirements/>). However, completion of the year two paper together with the oral presentation of the paper may be used to satisfy this requirement. Also see <http://bulletins.psu.edu/graduate/programs/B/GRAD%20B%20A>.

**ACT 76 – English Fluency in Higher Education Act:** All institutions of higher learning in PA will annually certify that all instructional faculty members who teach one or more undergraduate credit courses at a PA campus, including graduate assistants, have been evaluated for English fluency. Fluency can be evaluated using personal interviews, peer, alumni and student observations and evaluations, publications, professional presentations, tests or other appropriate criteria which effectively evaluates fluency.